

Our Lady of Lourdes, Baulkham Hills

COMMUNICATION POLICY

1. RATIONALE

Effective communication is essential to the functioning of a school. At Our Lady of Lourdes, there is open communication between all members of the school.

2. AIMS

- 2.1 To provide channels in which issues of significance to the school community may be discussed.*
- 2.2 To promote collaborative decision-making*
- 2.3 To provide awareness of staffing issues related to curriculum, administration, finance and safety.*
- 2.4 To promote effective communication among members of the school and parish community.*

3. IMPLEMENTATION

- 3.1 Parents will gain information via school web site, parent evenings, school newsletters and term planners.*
- 3.2 Staff will access information via OSCAR Portal, School web site, weekly staff meetings, weekly staff briefings, school /staff newsletters and whiteboards which depict events of the week, term and year.*
- 3.3 Parents that would like to discuss an issue may ring the office to make an appointment with the teacher or a member of the school leadership team.*